



DEPARTMENT OF THE NAVY
HEADQUARTERS NAVAL MATERIAL COMMAND
WASHINGTON, D. C. 20360

IN REPLY REFER TO

NAVMATINST C3882.1A
09I:SEW:kt
Ser C137
1 February 1977

NAVMAT INSTRUCTION C3882.1A

From: Chief of Naval Material

Subj: Prosecution of the Navy Foreign Material Program (NFMP) in the NMC (U)

Ref: (a) OPNAVINST C3882.2

Encl: (1) Foreign Material Exploitation (FME) Project Proposal Format
(2) Sample Management Plan-Project (NAVMAT Form 10550/2)

1. (U) Purpose. To set forth the policies and procedures for prosecuting the NFMP in the NMC.

2. (U) Cancellation. NAVMATINST C3882.1 is hereby canceled.

(4) All proposals for new FME proposals should be signed by the activity commander or his deputy.

(5) Make reports on current projects as required by the NFMP Committee.

7. (U) Form Availability. Enclosure (2), NAVMAT Form 10550/2 (11-70), is available from Naval District Washington, Code 415.3, Building 176.3, Washington, DC 20390, on MILSTRIP DD Form 1348. Stock number is 0194-L08-4600



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FME PROJECT PROPOSAL FORMAT

(CLASSIFICATION)

From:

To: Chairman, Navy Foreign Material Program Committee

Via: Chief of Naval Material (MAT-09I)

Subj: Foreign Material Exploitation (FME) Project; proposal for (U)

Ref: (a) List the applicable messages, letters, or directives which establish the FME requirement

1. () Project Description and Objectives

a. Identify and describe as completely as possible the foreign equipment/material involved and indicate location if known.

b. State the objectives of the exploitation and the anticipated technical gain to the U.S. Navy as a result of the work effort.

c. Describe the work effort to be performed; the resources (personnel, facilities, logistic support) required; the planned timetable for completion, including final report; and the estimated total cost of the exploitation to selected depths.

2. () Project Management Plan. Develop a Project Management Plan which will detail the tasks, resources and coordination required to accomplish the proposed exploitation within the timetable and cost stated in paragraph 2 above. A chart showing time-phased tasks and major project check points should be included in the plan and may incorporate as many as practicable of the essential items listed below. The plan is to include, as a minimum, the following items:

a. Project Manager and other principal participants. List office codes and telephone numbers, where appropriate.

b. Project tasks in the order of accomplishment.

c. Man-months (or years) and levels of effort involved, keyed to the technical specialties of the participating individuals or groups.

d. Coordination with other military or civilian activities and agencies, if any. Describe how coordination is to be effected and responsibilities of each.

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e. Cost breakout of tasks, logistic support and all other project requirements. Cost totals to equal cost of project.

3. Related Information (if any). Describe any known projects or work efforts, either in-house or by other activities, which relate in any way to the proposed project. Include titles and document control information of reports on these related efforts.

