



DEPARTMENT OF THE NAVY

NAVAL INTELLIGENCE SUPPORT CENTER

4301 SUTLAND ROAD

WASHINGTON DC 20390

IN REPLY REFER TO
NISC-00:SLM
5000
Ser S08

MAR 12 1984

From: Commanding Officer, Naval Intelligence Support Center
To: Director of Naval History, Washington Navy Yard,
Washington, D.C. 20390

Subj: Command History 1983

Ref: (a) OPNAVINST 5750.12C Of 29 Jan 1980

Encl: (1) Historical Review 1983
(2) Biography of Commanding Officer
(3) Photograph of Commanding Officer

1. (U) In accordance with reference (a), enclosures (1) through (3) are forwarded.


D. S. COOPER

ENCLOSURE (2)

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HISTORICAL REVIEW 1983

Enclosure (1) to
NISC-00 ltr Ser
S-08 of ~~MAR 12~~ 1984



VI. SPECIAL AWARDS: (U) NONE

VII. MISCELLANEOUS: (U) Mr. Jerry Arthur Sydow, the first Director of the NFMP died of a heart attack on 24 December 1983.

OFFICE OF RESOURCE MANAGEMENT/COMPTROLLER (NISC-OOR)

I. OFFICE OF RESOURCE MANAGEMENT/COMPTROLLER DIVISIONS AND MISSIONS: (U) In the Office of Resource Management, Mr. Robert B. Goldberg served as Comptroller and Mrs. Patricia De Martini served as Assistant Comptroller. LT D. R. Grenier served as Supply Officer. The Department is divided into the following divisions:

A. The Office of Resource Management: (U) It is tasked with initiation, planning, establishment, implementing and documenting financial plans, programs, methods, controls and procedures for the acquisition, management, utilization and expenditure of resources required to produce scientific, technical and imagery intelligence, and for the operation and maintenance of NISC.

B. The Budget and Accounting Division: (U) It is tasked with initiating, establishing and presenting for approval consolidated financial plans, programs, and budget for the operations and maintenance of NISC in support of Scientific and Technical (S&T) and Imagery Intelligence (II), and for providing memorandum accounting and reconciliation services to NIC Headquarters and its field activities.

C. The Supply Division: (U) It is tasked with implementing the current NISC budget, including operations and maintenance (O&MN), procurement (OPN), and military (MPN) allotments, initiating all procurement within NISC, and providing supply services to NIC Headquarters and its field activities.

D. The Internal Audit Staff: (U) It is tasked with providing an independent in-house capability in review of financial and other resources, related analysis and trouble-shooting, and the discharge of assigned audit responsibilities.

II. DEPARTMENTAL BRIEFINGS/CONFERENCES ATTENDED: (U) The following conferences and briefings were attended by Department personnel:

A. (U) Mr. Goldberg, as agency representative for NIC, attended the American Association for Budget and Program Analysis Conference and symposia in March 1983 in Washington, DC.

B. (U) Mr. Goldberg attended the annual meeting of the American Society of Military Comptrollers in April 1983 in Atlanta, Georgia.

[REDACTED]

C. (U) Mr. Goldberg and Mrs. De Martini attended the NAVCOMPT planning meeting for the implementation of the Integrated Disbursing and Accounting (IDA) System in April-1983 in Washington, DC.

III. PERSONNEL CHANGES AND DATE OF CHANGE: (U) On 1 Sept 1983, The Plans, Program & Policy Unit headed by Mr. George Buss, was transferred to the staff of the Technical Director (OOAZ).

IV. PUBLICATIONS: (U) None

V. TECHNICAL ANALYTICAL ACCOMPLISHMENTS OF THE DEPARTMENT: (U) None

VI. SPECIAL AWARDS THAT THE DEPARTMENT OR INDIVIDUALS IN THE DEPARTMENT RECEIVED: (U) None

[REDACTED]

OFFICE OF SUPPORT PROGRAMS (OSP)

I. OFFICE OF SUPPORT PROGRAMS UNITS AND MISSIONS: (U) The Office of Support Programs (OSP) was established on 1 November 1982. It is comprised of the Career Development, Military Personnel, and Facilities Management Units.

A. (U) The Career Development Unit provides and administers the Civilian Personnel Resource Program within the Command. This includes manpower analysis, billet allocation, personnel management, recruitment, travel, orientation, training, and career development. OSP also provides NISC manpower support to SBO and NIC-EEO functions.

B. (U) The Military Personnel Unit administers and maintains all aspects of officer and enlisted support, including accountability of military personnel assignments, processing reports and evaluation, supportive military requirements, and completing all reports and records required by directives.

C. (U) The Facilities Management Unit institutes and coordinates programs for the overall proper allotment, operation, and preservation of working spaces within NISC buildings. The NISC Building Manager, who is resident within this office, is the single point of contact for all building alterations and maintenance requirements and the Command Safety and Fire Officer.

II. DEPARTMENTAL BRIEFINGS/CONFERENCES ATTENDED: (U) None.

III. PERSONNEL CHANGES AND DATE OF CHANGE: (U) On 1 November 1982, Mr. Gary Shepherd was designated as Department Head for OSP and is currently serving in that position. Chief Warrant Officer Ronald Dove has served as the Head, Military Personnel Unit since 15 November 1982. Mr. James Drage has served as the Head, Facilities Management Unit since 1 November 1982.

IV. PUBLICATIONS: (U) None.

V. TECHNICAL ANALYTICAL ACCOMPLISHMENTS OF THE DEPARTMENT: (U) The OSP Recruiting Program staff enhanced the Command's posture by hiring 71 graduating seniors in 1983 from approximately 30 colleges and universities nation-wide through on-campus recruiting efforts. Thirty-one percent (31%) of those hired were minorities or women.

(U) The OSP Training Program was instituted in October 1983. The Program entails both internal and external training for all NISC employees.

VI. SPECIAL AWARDS: (U) None.

VII. MISCELLANEOUS: (U) None.

MANAGEMENT INFORMATION OFFICE (NISC-MIO) (U)I. MANAGEMENT INFORMATION OFFICE: (U) Divisions and Missions are as follows:

(U) MIO was created in May 1983 as a staff office to the Commanding Officer to manage and provide policy guidance for the collection, analysis and dissemination of management information, and to provide ADP acquisition planning and maintenance. There are no organizational divisions within MIO; the office consists of eight civilians, including four computer programmer analysts, a computer specialist, a program analyst, a secretary and a supervisor.

(U) The first major task given to MIO was to specify, design, and implement an Information Resources Management System (IRMS). The IRMS will consist of six subsystems which will provide data on project control, human resource expenditures, personnel, the budget, plant property management, and external assistance contracts management. A functional description of the system was written and distributed. Detailed design has begun with an initial capability expected by July 1984.

II. DEPARTMENTAL BRIEFINGS/CONFERENCES ATTENDED:

(U) "World Computer Data Base Conference", held in San Diego, 25 through 27 Jan 1984 and attended by Mr. John Pieper.

III. PERSONNEL CHANGES: (U) NoneIV. PUBLICATIONS: (U) None except as follows:

A. Miscellaneous - A bi-weekly publication entitled "BITS & BYTES" which is distributed to various offices within the Naval Intelligence Command. It contains management information on IAIPS, announces technical ADP activities, and provides a needed link between analyst users and ADP developments.

V. TECHNICAL ANALYTICAL ACCOMPLISHMENTS: (U) NoneVI. SPECIAL AWARDS: (U) NoneVII. MISCELLANEOUS: (U) None



III. PERSONNEL CHANGES (U): (U) None

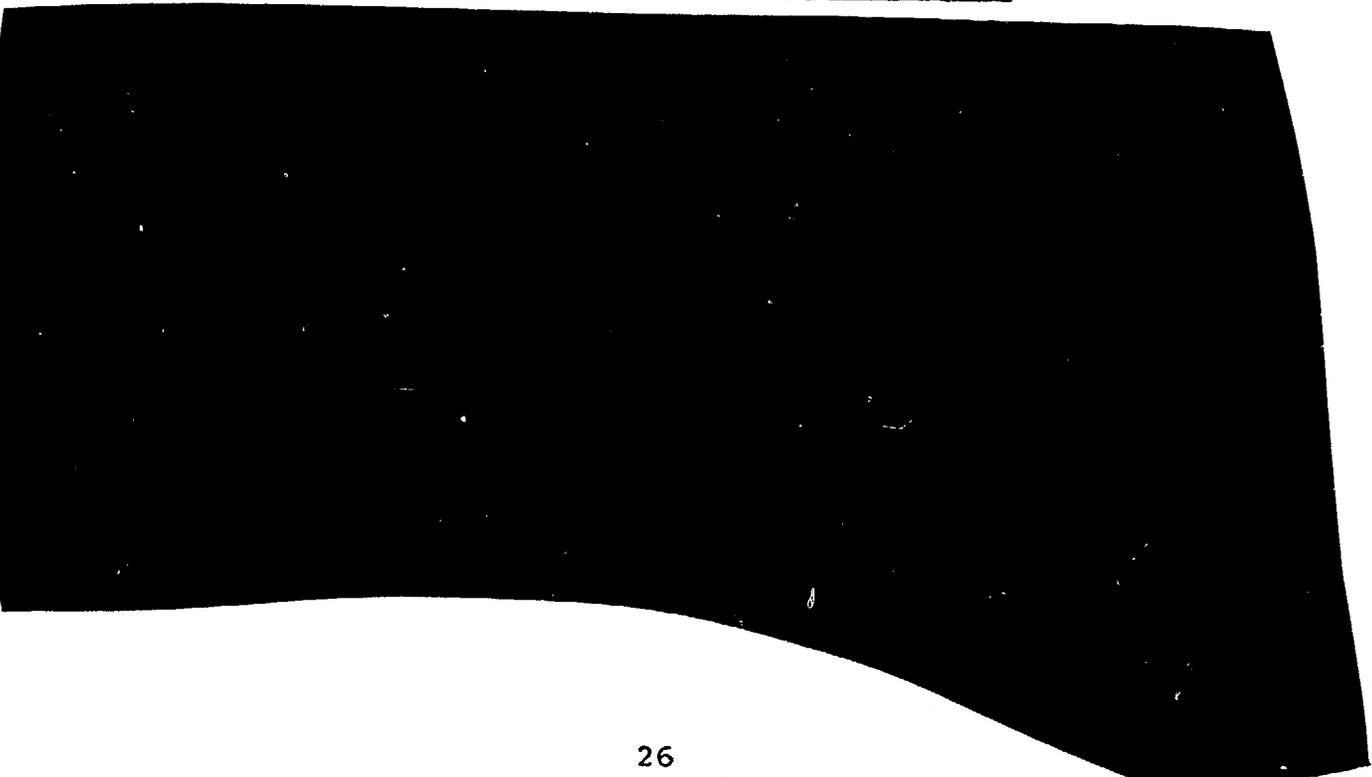
IV. PUBLICATIONS (U): (U) Publications put out by the Department, but not included in Appendix A, are as follows (see also Appendix A.):

A. (U) Acoustic Characteristics 4/5 Nuclear
(DST-1200S-462-83)

B. (U) Radiated Noise ships and Submarines World-wide
(DST-1200S-004-83)

C. (U) Sonar Equipment Handbook Free World
(DST-1230H-004-83)

V. TECHNICAL AND ANAYTICAL ACCOMPLISHMENTS (U):



VI. SPECIAL AWARDS: (U) Awards to NISC-20 personnel, of note, are as follows:

1. STCS Gagnon - Navy Commendation (2 awards).
2. STC Gilliland - CINCLANTFLT Letter of Commendation and Navy Achievement Medal.
3. STCS Wade - Navy Achievement Medal (2 awards).
4. STCS Yates - Navy Commendation Medal (2 awards).
5. STCS Hitchborn - COMSIXTHFLT Letter of Commendation.
6. OTI Mousaw - Sailor of the Quarter.
7. Mr. K. P Anderson - Certificate of Commendation/QSI.
8. Mr. P.A. Bioni - Certificate of Commendation/QSI.
9. Mr. A.P Cooley - Certificate of Commendation/QSI.
10. Mr. H.G. Grigsby - Certificate of Commendation/QSI.
11. Mr. I.H. Levine - Certificate of Commendation/QSI.
12. Mr. C.J. Snidar - Certificate of Commendation/QSI.

VII. MISCELLANEOUS: (U) None

VI. SPECIAL AWARDS (U): (U) On 26 May 1983, Mr. C. Jedlicka, Senior Analyst of the Submarine Systems Division, was awarded the Navy Meritorious Civilian Service Award and Medal in recognition of his contribution to Naval Intelligence analysis over the course of more than 28 years of service. In addition, the following were awarded as indicated:

1. (U) Sustained Superior Performance, 1 May 1983,
E.J. Kelley
2. (U) Sustained Superior Performance, 1 May 1983,
Andre Marechal
3. (U) Sustained Superior Performance, Nov 1983, John
Bogus
4. (U) Quality Salary Increase, 1 May 1983, Donald R.
McMillan
5. (U) Quality Salary Increase, 1 May 1983, Leonard
Walsh
6. (U) Outstanding Performance Rating, 10 July 1983,
Mr. C. Jedlicka
7. (U) Certificate of Commendation, 6 Feb 83, Leonard
Walsh

VI 1. MISCELLANEOUS(U):

A. (U) Mr. C. Jedlicka continued to serve as Chairman of the DCI-sponsored Naval Weapon Systems Subcommittee of the Weapon and Space Systems Intelligence Committee.

B. (U) Mr. J. Boyd continued to serve as alternate Navy Member of the DCI-sponsored Joint Atomic Energy Intelligence Committee.

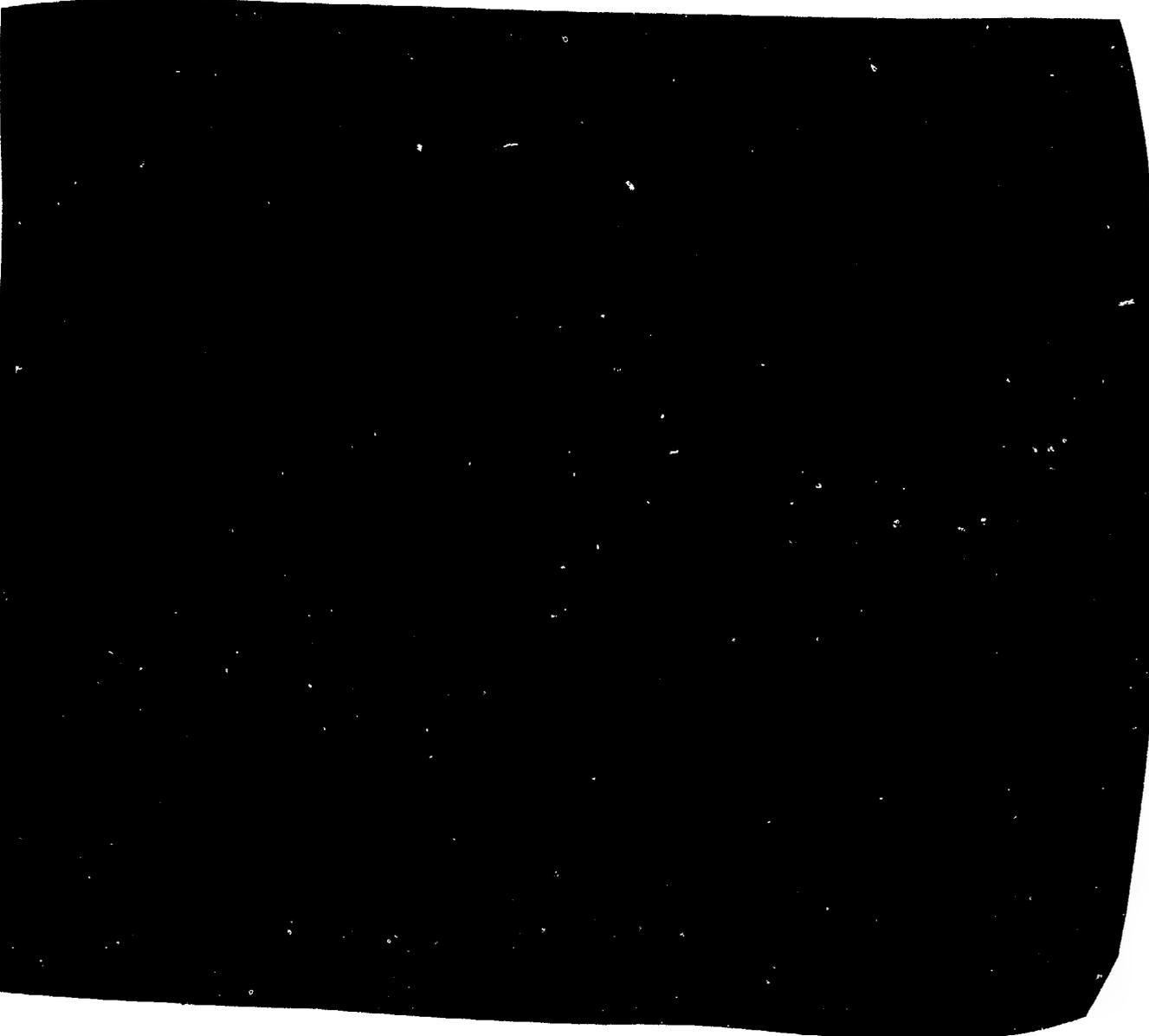
C. (U) NISC-32 continued to support the monthly meetings of the NAVSEA-08 Intelligence Working Group, chaired by RADM Young (NAVSEA-92) and attended regularly by RADM J. Webber (NSEA-09), with presentations of timely briefings on Soviet submarine technology developments.

III. PERSONNEL CHANGES AND DATE OF CHANGE:

<u>DATE</u>	<u>PERSONNEL INVOLVED</u>	<u>REASON FOR ACTION</u>
24 Jan 1983	Mr. S. Karlow	Transferred to NOIC
7 March 1983 Hd	Dr. David F. Gates	Assigned to Dep Dept. (NISC-40B)
15 July 1983	Ms. K. Evans, Head, NISC-42	Reassigned to IAIPS
Aug 1983	Mr. R. McIntire	Resignation

<u>DATE</u>	<u>PERSONNEL INVOLVED</u>	<u>REASON FOR ACTION</u>
7 Oct 1983	Mr. D. Goff	Resignation
15 Dec 1983	Mr. R. Harris, NISC-40C	Reassigned to Head, NISC-42
30 Dec 1983	Ms. E. Vance	Retirement

IV. PUBLICATIONS: (U) See Appendix A

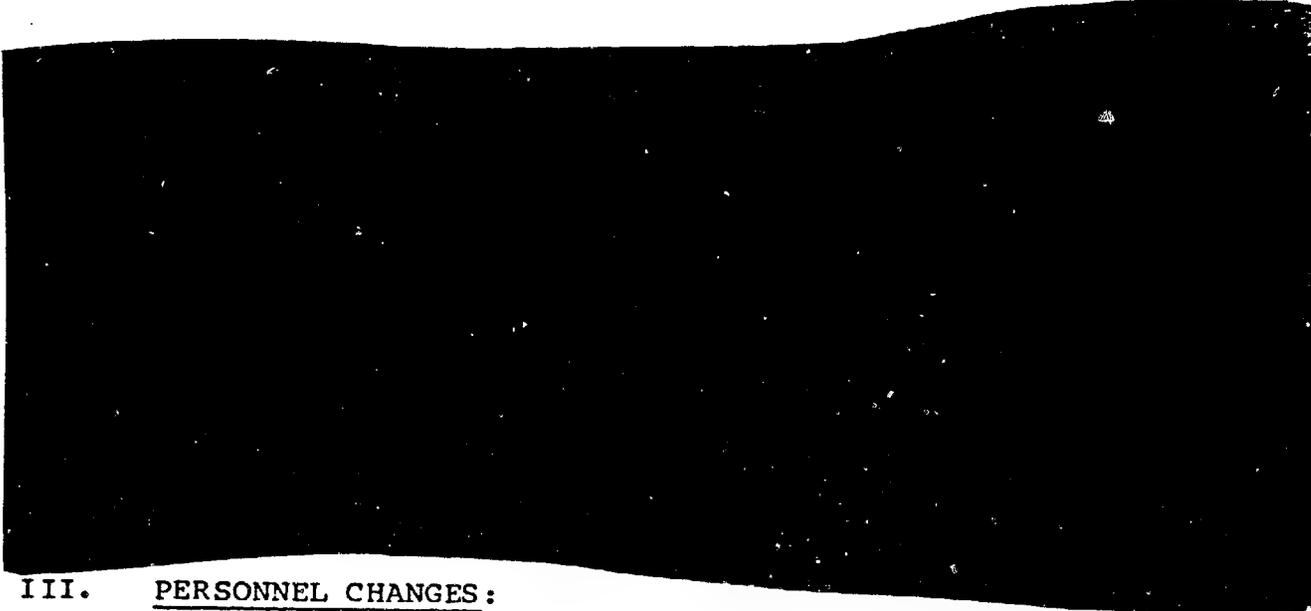


VI. SPECIAL AWARDS(U)

<u>Date</u>	<u>Award</u>	<u>Individual</u>
31 Jan 83	OPR	D. Darlak
2 Feb 83	Promotion	J. Tinsley
2 Feb 83	OPR	J. Tinsley
2 Feb 83	OPR	K. Chaney
2 Feb 83	OPR	R. McIntire
2 Feb 83	OPR	A. Wingfield
2 Feb 83	OPR	A. Platt

<u>Date</u>	<u>Award</u>	<u>Individual</u>
2 Feb 83	OPR	I. Pelaez
6 Feb 83	OPR	C. Goad
6 Feb 83	Promotion	M. Garramone
1 May 83	QSI	K. Chaney
1 May 83	QSI	R. McIntire
1 Jul 83	OPR	P. Pauls
7 Aug 83	Promotion	A. Platt
20 Sep 83	Promotion	R. Murrer
30 Sep 83	SSP	W. Best
16 Oct 83	Promotion	T. Kelly
30 Oct 83	SSP	M. Garramone
25 Dec 83	Promotion	D. Darlak

VII. MISCELLANEOUS - (U) None



III. PERSONNEL CHANGES:

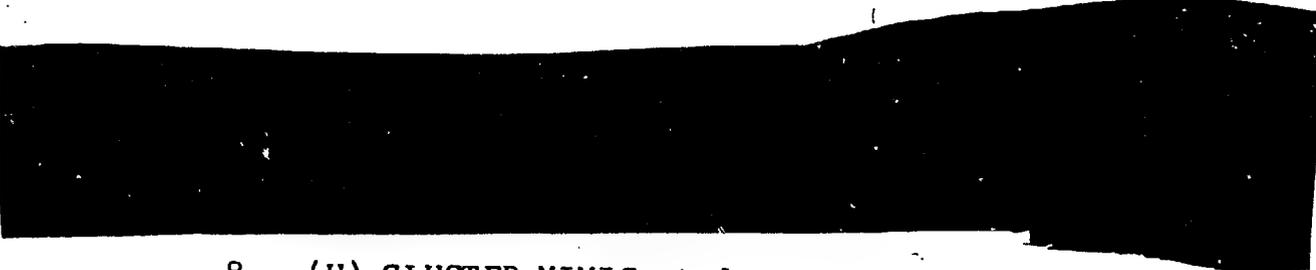
A. (U) CAPT R. G. JUENGLING, USN, relieved CDR M. K. BOHN, USN as Department Head on 15 July 1983.

B. (U) Mr. R. E. ELLIOTT replaced Mr. T. E. ROBINSON as Deputy Department Head on 6 September 1983.

C. (U) Mr. J. CLAXTON was selected as Division Head of the Communications/Ocean Surveillance Division effective 7 August 1983.

IV. PUBLICATIONS: (U) See also Appendix A.





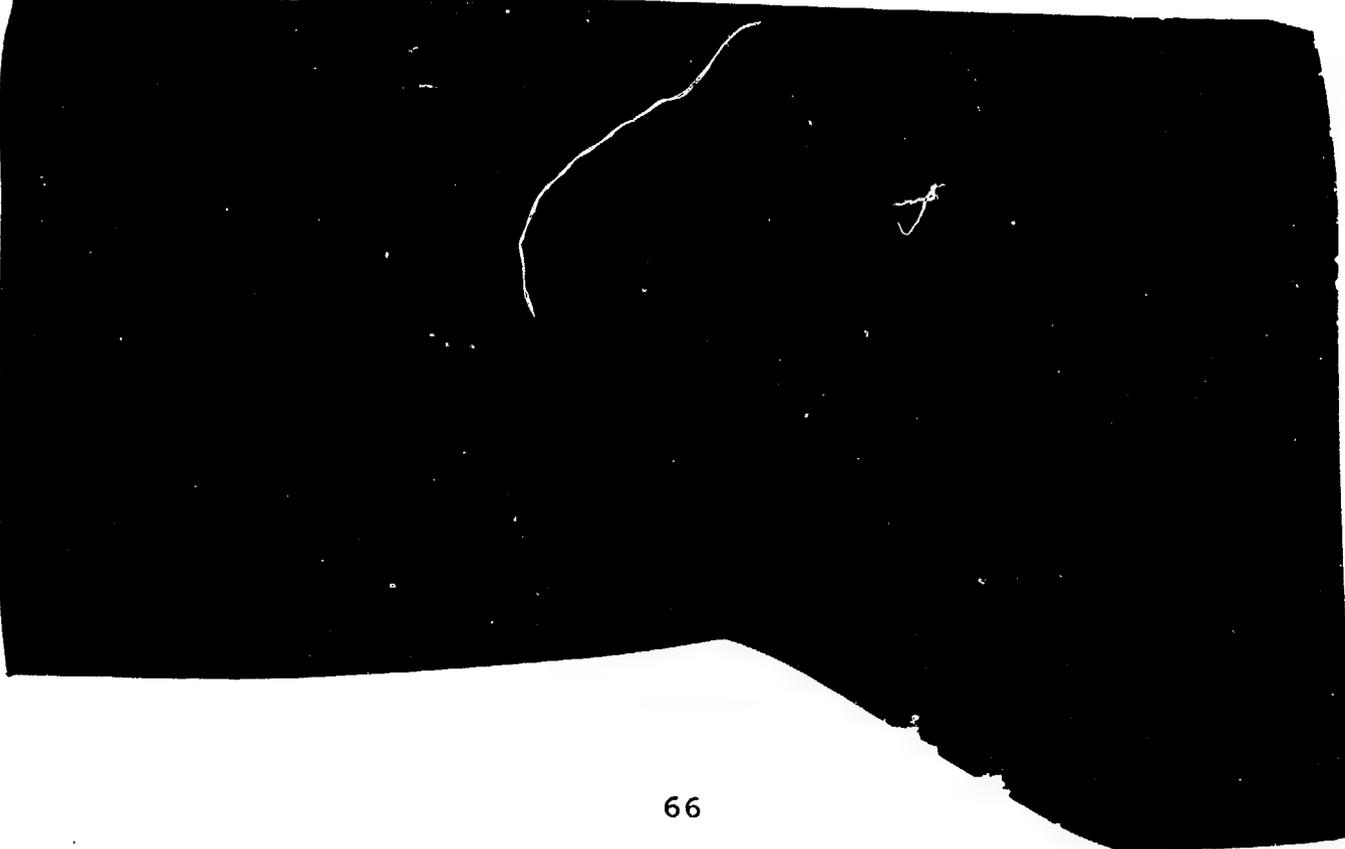
8. (U) CLUSTER MIMIC study.

D. (U) Miscellaneous:



6. (U) Provided support to NIE 11-12-84.

7. (U) Provided support to NIE 11-3/8-83.



V. TECHNICAL ANALYTICAL ACCOMPLISHMENTS OF THE DEPARTMENT:

I. (U) Identified patent disclosure on new [redacted] airborne jammer system.

VI. SPECIAL AWARDS:

A. (U) Mr. A. G. Cobleigh was awarded Merit Pay Performance Award on 18 September 1983.

B. (U) Mr. M. Chapman was awarded Sustained Superior Performance (SSP) on 25 October 1983.

C. (U) Mr. C. E. Field received the Nielson Award for 1982 at the 1983 ONI birthday party.

VII. MISCELLANEOUS (U): None

TECHNICAL SERVICES DEPARTMENT (NISC-60)I. TECHNICAL SERVICES DEPARTMENT DIVISIONS AND MISSIONS: (U)

This department NISC-60 is is tasked with providing a data base for intelligence research and with producing intelligence materials in a variety of media for the command, the Naval Intelligence Command, the Office of Naval Intelligence, and the Department of Defense. The Department is divided into five divisions are as follows:

A. MICROGRAPHICS DIVISION (NISC-61): (U) The Micrographics Division is tasked with providing the department with comprehensive staff assistance in coordinating all functions assigned in order to effect accurate and responsive satisfaction of all Naval Intelligence Processing System (NIPS) and Shipboard Microfilm Program (SMP) Miniaturization Program requirements; providing the department head a contact point to gather, maintain and coordinate all information necessary to assist in making policy and management decisions on data base matters.

B. TRANSLATION DIVISION (NISC-62): (U) The Translation Division is established to promote an understanding of the mission, functions, organization, capabilities, and readiness of foreign navies through the exploitation of foreign literature.

C. INFORMATION SERVICES DIVISION (NISC-63): (U) The Information Services Division is established to provide the Naval Intelligence Support Center and the Naval Intelligence Command with a complete range of technical library information services in support of S&T tasking.

D. REPROGRAPHICS DIVISION (NISC-64): (U) The Reprographics Division is established to produce intelligence materials for dissemination as finished intelligence.

E. PUBLICATIONS DIVISION (NISC-65): (U) The Publications Division is established to provide professional technical editing and writing support to analysts, prepare graphic materials for publications, visuals for briefings and engineering drawings for laboratories; produce composed tests for publications.

II. DEPARTMENTAL BRIEFINGS/CONFERENCES ATTENDED:

A. (U) Mr. Bobby Faunteroy attended four major data base working group

meetings held during the year. One at FICEURLANT with the producers of the Tactical Target Materials for CINCLANT, which also include the producers of the Amphibious Studies file. One onboard the USS NASAU (onsight inquiry on the usefulness and retrievability of data maintained in the files). A third with Headquarters, Tactical Air Command (480TH RTG), producers of Air Force Tactical Target Materials and the fourth and most significant conference hosted by DIA in November 1983 that outlined the future of the NIPS Data Base.

B. (U) National Convention, American Translators Association (ATA); 21 October 1983; attended by William B. Cramer, who conducted a 1 1/2 hour workshop on Russian translation techniques, Atlanta, Georgia.

C. (U) Cranor, E. Vicino, R. Kee and H. Schuckers participated in the Scientific and Technical Intelligence Information Support Program (STIISP) meetings chaired by DIA.

D. (U) Hawkins, H. Schuckers and S. Williams attended quarterly Interagency Map and Publications Acquisitions Committee (IMPAC) meetings in connection with the Moscow PPO and other State Department procurement programs.

E. (U) Cranor, S. Williams, M. Tipper, J. Hawkins and H. Schuckers attended Defense Technical Information Center's DROLS (the Defense RDT&E Database) Users Conference and Resource Sharing Workshop in October 1983.

F. (U) Schuckers prepared STIC White Paper of the Overt Intelligence Information Processing Working Group issued October 1983. Participated in the working group 1980-1982.

G. (U) Garrett and S. Williams attended the Federal Interagency Field Librarians Workshop in November 1983 in Denver CO.

H. (U) Cranor, D. Garrett and S. Williams attended bi-monthly meetings of the Committee on Information Hang-ups. This committee is made up of a group of local library and information personnel who meet periodically to address problems associated with information providers.

I. (U) Garrett and A. Cranor attended the 44TH Council of Navy Scientific and Technical Librarians (CONSATL) Workshop held in Hampton, VA on 25-28 April 1983. The subject of the workshop was "Strategies for Library Managers in the 1980s."

J. (U) H. Schuckers and A. Cranor attended meetings of the Intelligence Committee Open Source Subcommittee (OSCOM) dealing with collection, monthly processing and dissemination of open source literature.

K. (U) CDR Jewell, NISC-60 Department Head and Staff Members B. Faunteroy, A. Holst, C. Brownlee, A. Cranor, and C. Durkin and D. Boyd (MIO) and D. Ebberts (NIC) attended the GDIP Intelligence Processing Functional Managers Conference held 13 August 1983 at the Airlie House, Warrenton, VA. The Conference was sponsored by DIA.

L. (U) LT Blankenship, PHCS Hinman, and Carl Brownlee attended the Photographic Evaluation Team Meeting held 31 October-2 November 1982 at the IDA Building, VA.

III. PERSONNEL CHANGES AND DATE OF CHANGE:

A. (U) Photographer (GS-9) Gerard Sullivan retired in March 1983 after 37 years of Federal service.

IV. PUBLICATIONS: (U) See Appendix A.

V. TECHNICAL ANALYTICAL ACCOMPLISHMENTS OF THE DEPARTMENT:

A. (U) NISC-61 is responsible for the compilation, microprocessing, and dissemination of the Naval Intelligence Processing System (NIPS) Augmentation Package (NAP) and Shipboard Microfilm Program (SMP) Data Bases, which include: Tactical Targets, Amphibious Studies, Air and Seaplane Stations of the World, Intelligence Publications, and selected photography of new weapon systems, and platforms. These data bases were updated twelve times during the year. This totalled over eight million pieces of intelligence material produced and distributed to Fleet and Air Force users.

B. (U) Eight new Augmentation Package users and twelve (12) new Shipboard Microfilm Program users were acquired during the year.

C. (U) NISC-62 produced the largest volume of translation of all kinds in its history.

D. (U) The SCI Library automation project became operational in September 1983 with the installation of an HP2626A display terminal/printer interfaced with the HP3000 computer in NISC-70.

F. (U) The Library is participating as a DOD testing site in the use of the Technology Information System of the Lawrence Livermore National Laboratory, Livermore, CA through the Intelligent Gateway Computer. The Gateway computer provides common language access to major government and commercial databases. This is a cooperative venture between the Defense Technical Information Center and the Lawrence Livermore National Laboratory.

G. (U) The Library gained access to the STAG (Science and Technology Assessment Group) Firstlite Database. The database contains information on personalities, facilities, and patents in S&T open literature.

H. (U) A contract made available through the Federal Library Committee was signed in October 1983 to use the Ohio College Library Center Online System for interlibrary loan and book cataloging. Staff training is scheduled for February 1984.

I. (U) A Hewlett-Packard 2623A display terminal and printer were interfaced via telephone dialup modem with DTIC, unclassified CIRC and the commercial databases.

J. (U) A Photographer's billet was established and filled for the Naval Foreign Material Program located at Chesapeake, MD.

K. (U) LT Blankenship and Carl Brownlee are involved with the approved renovation of the Photo Lab spaces by performing liaison duties with GSA representatives. Projected completion date for the renovation is April 1986.

L. (U) AN HP-125 computer was received, but is not fully operational because of the lack of software. The reserve unit in New York is currently working on the software. When in operation, the HP-125 will provide a management data base for NISC-64.

VI. SPECIAL AWARDS:

A. (U) The special award of Civilian of the Quarter, Fourth Quarter 1983 was granted to Ms. Susan Ventura of NISC-61 for outstanding performance as dual Photographer and Administrative Assistant to the Division Head during that period. Ms. Ventura was also outstanding in volunteer work performed for the NISC EEO Committee and Holiday Party Committee.

B. (U) Mary M. Hannah and Cheryl C. Baden received Outstanding awards for the performance rating year ending in February 1983.

VII. MISCELLANEOUS:

A. (U) NISC was saddened during the summer of 1983 by the unexpected death of Mrs. Ola Jenkins. Mrs. Jenkins had been with NISC and a member of the Micrographics Team for the past 17 years.

B. (U) 1983 marked the introduction into NISC-62 of the DEC 350 computer, which will be used for the editing and print-out of translations, and for various translation control functions. Training in CTOS software, which will include all NISC-62 personnel, was initiated.

C. (U) The Division Head of NISC-63, Ms. Alice Cranor, was detailed to DIA/DT-3 for a four month period (extension up to one year probable) effective 11 November 1983.

(U) Briefed Students at Defense Intelligence College
Anacostia, 15 May and 6 Jun 83; G. Berbert - at DIC

(U) Image Processing Working Group - 16 May, H. Ridge - at
NISC



(U) Defense Intelligence College, 15 Nov 83; G. Berbert
NISC-722 - at DIC

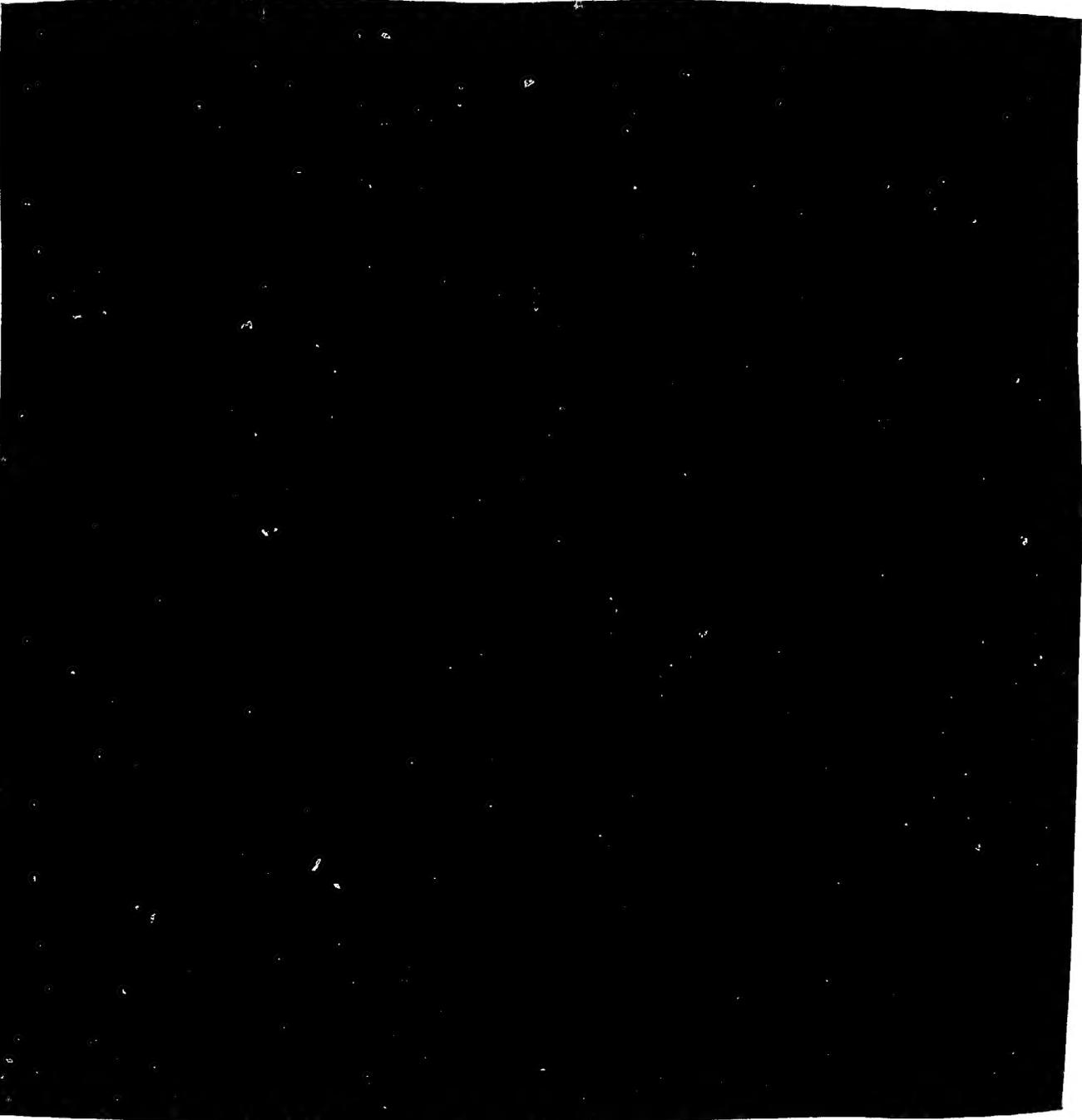
(U) Mr. Ely Fishlowitz, NSROC, 17 Nov 83; NISC-722 - at
NISC



(U) Students of Information Science Course, 8 Dec 83; K.
Davidson-at NISC

IV. PUBLICATIONS(U): (U) See Appendix A.

V. TECHNICAL ANALYTICAL ACCOMPLISHMENTS OF THE DEPARTMENT(S):
(U) Arranged by Division, the following technical analytical
accomplishments were achieved by NISC-70 personnel:



VI. (U) SPECIAL AWARDS:

The following received outstanding performance ratings for 1983:

H. Hill
K. Davidson
T. Meadows
R. Gareau
K. Kennedy

The following received sustained superior performance awards for 1983:

G. Daugherty
J. Black

J. Haritan received a quality salary increase.

On 1 August 1983, W. Flexenhar and R. Harrell received letters of appreciation from the Commandant U.S. Coast Guard.

VII. MISCELLANEOUS(U):

(U) FY-83 this department was scheduled to receive 11 new billets but received only eight.