



August 10, 1978  
NUMBER 5105.40

ASD(C)

## Department of Defense Directive

SUBJECT Defense Mapping Agency (DMA)

References: (a) DoD Directive 5105.40, "Defense Mapping Agency," January 1, 1972 (hereby cancelled)  
(b) DoD Directive 5000.19, "Policies for the Management and Control of Information Requirements," March 12, 1976

### A. REISSUANCE AND PURPOSE

Pursuant to the authority vested in the Secretary of Defense under the provisions of title 10, United States Code, this Directive reissues reference (a) and establishes the Defense Mapping Agency (hereinafter referred to as "DMA") with responsibilities, functions, authorities, and relationships as outlined below.

### B. MISSION

DMA shall provide support to the Secretary of Defense, the Military Departments, the Joint Chiefs of Staff, and other DoD components, as appropriate, on matters concerning mapping, charting and geodesy (hereinafter referred to as "MC&G").

### C. ORGANIZATION AND MANAGEMENT

DMA is established as a separate agency of the Department of Defense under the direction, authority, and control of the Under Secretary of Defense for Research and Engineering (hereinafter referred to as "U/S Def R&E"). DMA shall consist of a Director and such subordinate organizational elements as are established by the Director within resources authorized by the Secretary of Defense.

### D. RESPONSIBILITIES AND FUNCTIONS

#### 1. The Director, DMA, shall:

a. Organize, direct, and manage the DMA and all resources assigned to DMA.

b. Serve as Program Manager and coordinator of all DoD MC&G resources and activities. This includes review of the execution of all DoD plans, programs, and policies for MC&G activities not assigned to DMA.

c. Provide staff advice and assistance on MC&G matters to the Office of the Secretary of Defense, the Military Departments, the Joint Chiefs of Staff, other DoD components, and other Government agencies, as appropriate.

d. Develop MC&G guidance for the Department of Defense. Review Military Department program and fiscal documents as related to MC&G matters and recommend appropriate actions to the Secretary of Defense.

e. In support of the Joint Chiefs of Staff, review MC&G requirements and priorities; develop a consolidated statement of MC&G requirements and priorities.

f. Insure responsive support to the MC&G requirements of the Military Departments and the Unified and Specified Commands.

g. Establish policies and provide DoD participation in national and international MC&G activities in coordination with the Assistant Secretary of Defense (International Security Affairs); execute DoD responsibilities under interagency and international MC&G agreements.

h. Establish and/or consolidate DoD MC&G data collection requirements and provide them to the U/S Def R&E and the Deputy Under Secretary of Defense (Policy). The latter official shall verify and set priorities for such requirements. Collect or task other DoD components to collect and provide necessary data.

i. Establish DoD MC&G RMT&E requirements in coordination with the U/S Def R&E and the Deputy Under Secretary of Defense (Policy). Task other DoD components or private contractors to accomplish such requirements.

j. Carry out the statutory responsibilities assigned under U.S.C. Title 10, Chapter 639, Sections 7391, 7392, 7393, 7394 for providing nautical charts and marine navigation data for the use of all vessels of the United States and of navigators generally, and the responsibilities assigned under U.S.C. Title 44, Chapter 13, Section 1336 for the printing of notices to mariners and other publications.

2. The Deputy Under Secretary of Defense (Policy) shall provide guidance on matters of MC&G policy, requirements, and priorities.

3. The Secretaries of the Military Departments and the Commanders of Unified and Specified Commands shall:

a. Develop and submit to DMA their MC&G requirements and priorities.

b. Provide support, within their respective fields of responsibilities, to the Director, DMA, as required to carry out the assigned mission of the Agency.

c. Assess the responsiveness of the DMA to their operational needs.

4. The Joint Chiefs of Staff shall:

a. Advise the Secretary of Defense on MC&G requirements and priorities.

b. Provide guidance to the DMA and the Unified and Specified Commands which will serve as the basis for interrelationships between these organizations.

c. Obtain the advice and recommendations from the Director, DMA, on matters within his areas of responsibility.

F. AUTHORITY

The Director, DMA, is specifically delegated authority to:

1. Command the Defense Mapping Agency.

2. Task DoD components directly to accomplish MC&G RDT&E and data collection requirements as established by DMA and verified by the Deputy Under Secretary of Defense (Policy).

3. Have free and direct access to, and direct communications with, all elements of the DoD and other executive departments and agencies, as necessary.

4. Obtain such reports, information, advice and assistance from other DoD components of DoD Directive 5000.19 (reference (b)), as may be necessary for the performance of assigned functions and responsibilities.

5. Establish DMA facilities, using appropriate established facilities and services in the DoD or other Government agencies whenever practicable to achieve maximum efficiency and economy.

6. Exercise the administrative authorities contained in enclosure 1 of this Directive.

F. RELATIONSHIPS

1. In the performance of his functions, the Director, DMA, shall:

a. Be responsible to the Joint Chiefs of Staff for operational matters within their cognizance, as well as requirements associated with the Joint Planning process. For these purposes the Chairman of the Joint Chiefs of Staff is authorized to task and communicate with the DMA directly.

b. Maintain appropriate liaison with other DoD components and other agencies of the Executive Branch for the exchange of information on programs in the field of assigned responsibilities.

c. Make use of established facilities and services in the DoD or other Governmental agencies whenever practicable to achieve maximum efficiency and economy.

d. Insure that the Joint Chiefs of Staff, the Military Departments, and appropriate OSD staff elements are kept fully informed concerning DMA activities of substantive concern to them.

2. The Military Departments and other DoD components shall:

a. Provide assistance within their respective fields of responsibility to the Director, DMA, in carrying out his assigned responsibilities and functions.

b. Coordinate with DMA all programs and activities which include or are related to MC&G.

#### G. ADMINISTRATION

1. The Director, DMA, shall be appointed by the Secretary of Defense.

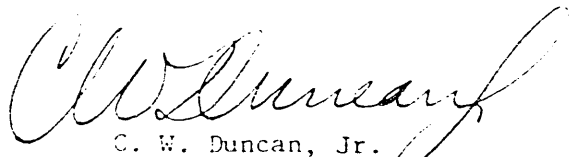
2. The Deputy Director will be selected by the U/S Def R&E when a military officer on recommendation by the Joint Chiefs of Staff.

3. DMA will be authorized such personnel, facilities, funds and other administrative support as the Secretary of Defense deems necessary.

4. The Military Departments will assign military personnel to DMA in accordance with approved authorizations and procedures for assignment to joint duty. The Joint Chiefs of Staff will review and provide recommendations on the DMA joint manpower program to the U/S Def R&E, as appropriate, for those functions where DMA is responsive to the Joint Chiefs of Staff.

#### H. EFFECTIVE DATE

This Directive is effective immediately.



C. W. Duncan, Jr.  
Deputy Secretary of Defense

Enclosure - 1  
Delegations of Authority

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DELEGATIONS OF AUTHORITY

Pursuant to the authority vested in the Secretary of Defense, and subject to his direction, authority, and control, and in accordance with DoD policies, directives, and instructions, the Director, DMA, or in the absence of the Director the person acting for him, is hereby delegated authority as required in the administration and operation of DMA to:

1. Exercise the powers vested in the Secretary of Defense by 5 USC 301, 302(b) and 3101 pertaining to the employment, direction and general administration of DMA civilian personnel.
2. Fix rates of pay for wage board employees exempted from Civil Service classification by 5 USC 5102(c)(7) on the basis of prevailing rates for comparable jobs in the locality where each installation is located.
3. Establish advisory committees and employ part-time advisers, as approved by the Secretary of Defense for the performance of DMA functions pursuant to the provisions of 10 USC 173, 5 USC 3109(b), the Federal Advisory Committee Act, and the Agreement between the Department of Defense (DoD) and the Civil Service Commission on employment of experts and consultants, dated March 14, 1975.
4. Administer oaths of office incident to entrance into the Executive Branch of the Federal Government or any other oath required by law in connection with employment therein, in accordance with the provisions of 5 USC 2903, and designate in writing, as may be necessary, officers and employees of DMA to perform this function.
5. Establish a DMA Incentive Awards Board and pay cash awards to, and incur necessary expenses for the honorary recognition of civilian employees of the Government whose suggestions, inventions, superior accomplishments or other personal efforts, including special acts or services, benefit or affect DMA or its subordinate activities in accordance with the provisions of 5 USC 4503 and Civil Service Regulations.
6. In accordance with the provisions of 5 USC 7532; Executive Order 10450, dated April 27, 1953, as amended; and DoD Directive 5210.7, "Department of Defense Civilian Applicant and Employee Security Program," September 2, 1966:
  - a. Designate any position in DMA as a "sensitive" position;
  - b. Authorize, in case of an emergency, the appointment of a person to a sensitive position in the Agency for a limited period of time for whom a full field investigation or other appropriate investigation, including the National Agency Check, has not been completed; and

c. Authorize the suspension, but not terminate the services of an employee in the interest of national security in positions within DMA.

7. Clear DMA personnel and such other individuals as may be appropriate for access to classified Defense material and information in accordance with the provisions of DoD Directive 5210.8, "Policy on Investigation and Clearance of DoD Personnel for Access to Classified Defense Information," February 15, 1962, and of Executive Order 11652, dated March 8, 1972, as amended.

8. Act as agent for the collection and payment of employment taxes imposed by Chapter 21 of the Internal Revenue Code of 1954 and, as such agent, make all determinations and certifications required or provided for under Section 3122 of the Internal Revenue Code of 1954 and Section 205(p)(1) and (2) of the Social Security Act, as amended (42 USC 405(p)(1) and (2)) with respect to DMA employees.

9. Authorize and approve overtime work for DMA civilian officers and employees in accordance with the provisions of the Federal Personnel Manual Supplement 990-1, section 550.111.

10. Authorize and approve:

a. Travel for DMA civilian officers and employees in accordance with Joint Travel Regulations, Volume 2, DoD Civilian Personnel;

b. Temporary duty travel only for military personnel assigned or detailed to DMA in accordance with Joint Travel Regulations, Volume 1, Members of Uniformed Services; and

c. Invitational travel to persons serving without compensation whose consultive, advisory or other highly specialized technical services are required in a capacity that is directly related to, or in connection with DMA activities, pursuant to the provisions of 5 USC 5703.

11. Approve the expenditure of funds available for travel by military personnel assigned or detailed to DMA for expenses incident to attendance at meetings of technical, scientific, professional or other similar organizations in such instances where the approval of the Secretary of Defense or his designee is required by law (37 USC 412). This authority cannot be redelegated.

12. Develop, establish and maintain an active and continuing Records Management Program, pursuant to the provisions of Section 506(b) of the Federal Records Act of 1950 (44 USC 3102), the Freedom of Information Act Program (5 USC 552) and the Privacy Act Program (5 USC 522a).

13. Establish and use Imprest Funds for making small purchases of material and services other than personal for DMA when it is determined more advantageous and consistent with the best interests of the Government, in accordance with the provisions of DoD Instruction 5100.71, "Delegation of Authority and Regulations Relating to Cash Held at Personal Risk Including Imprest Funds," March 4, 1973, and the Joint Regulation of the General Services Administration/Treasury Department/General Accounting Office, entitled "For Small Purchases Utilizing Imprest Funds."

14. Authorize the publication of advertisements, notices or proposals in newspapers, magazines or other public periodicals as required for the effective administration and operation of DMA (44 USC 3702).

15. Establish and maintain appropriate Property Accounts for DMA and appoint Boards of Survey, approve reports of survey, relieve personal liability, and drop accountability for DMA property contained in the authorized Property Accounts that has been lost, damaged, stolen, destroyed or otherwise rendered unserviceable, in accordance with applicable laws and regulations.

16. Promulgate the necessary security regulations for the protection of property and places under the jurisdiction of the Director, DMA, pursuant to subsections III.A. and V.B. of DoD Directive 5200.8, "Authority of Military Commanders under the Internal Security Act of 1950 to Issue Security Orders and Regulations for the Protection of Property or Places under Their Command," August 20, 1954.

17. Establish and maintain, for the functions assigned, an appropriate publications system for the promulgation of common supply and service regulations, instructions, and reference documents, and changes thereto, pursuant to the policies and procedures prescribed in DoD Directive 5025.1, "Department of Defense Directive System," November 18, 1977.

18. Enter into interservice support agreements in accordance with DoD Directive 4000.19, "Basic Policies and Principles for Interservice, Interdepartmental and Interagency Support," March 27, 1972.

19. Enter into logistic supply and service agreements with Federal departments and agencies other than the DoD.

20. Exercise the authority delegated to the Secretary of Defense by the Administrator of the General Services Administration with respect to the disposal of surplus personal property.

21. Enter into and administer contracts, directly or through a Military Department, a DoD contract administration service component, or other Government department or agency, as appropriate, for supplies, equipment and services required to accomplish the mission of DMA. To

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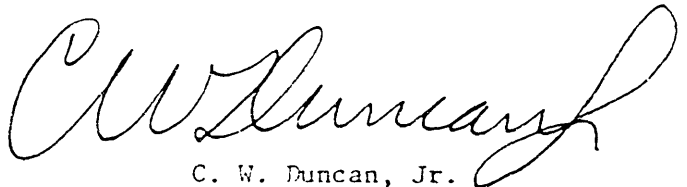
the extent that any law or Executive order specifically limits the exercise of such authority to persons at the Secretarial level of a Military Department, such authority will be exercised by the appropriate Under Secretary or Assistant Secretary of Defense.

22. Sell maps, charts, and related products to the public as governed by the provisions of OMB Circular A-25 and U.S.C. Title 10, Chapter 639, Section 7394.

23. Authorize the release of classified DoD MC&G products to foreign nationals within DoD disclosure policies.

The Director, DMA, may redelegate these authorities as appropriate, and in writing, except as otherwise specifically indicated above or as otherwise provided by law or regulation.

This delegation of authorities is effective immediately.



C. W. Duncan, Jr.  
Deputy Secretary of Defense