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Memorandum



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To : Mr. Coyle

Date 7/27/95

From : William E. Baugh, Jr. *WEB/clk*

Subject : JUDY O'HARA
JOHN F. KENNEDY TASK FORCE (JFKTF)
INFORMATION RESOURCES DIVISION

PURPOSE: To promote Judy O'Hara of the JFKTF to a position placed on record by William E. Baugh, Jr., to Mr. Coyle memorandum dated 9/13/94.

RECOMMENDATION: That a temporary promotion to a Paralegal Specialist, GS-12, GS-0950-12-94-04-212, be approved for Judy O'Hara, in order to compensate with the duties to which she is currently assigned.

APPROVED:

Crim. Inv. _____	Info. Res. <i>WEB/clk</i>	Training _____
Crim. Jus. Info. _____	Inspection _____	Office of EEO _____
Servs. _____	Laboratory _____	Affairs _____
Director _____	Finance _____	National Sec. _____
Deputy Director _____	Gen. Counsel _____	Personnel _____
		Office of Public & _____
		Cong. Affairs _____

DETAILS: By memorandum dated 9/13/94, the JFKTF placed positions on record with the Personnel Division. Since that memorandum, personnel changes have occurred and the following individual should be promoted to a temporary Paralegal Specialist, GS-12, GS-0950-12-94-04-212 position.

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62-HQ-1029205

- 1 - Mr. Coyle, Room 6012
- 1 - Mr. O'Brien, Room 6296
- 1 - Mr. Hartingh, Room 5849
- 1 - Personnel File of Judy O'Hara

CLK:rj (5)

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DATE: 11-14-2017

Memorandum from William E. Baugh, Jr., to Mr. Coyle, dated 7/27/95
Re: Judy O'Hara
John F. Kennedy Task Force (JFKTF)
Information Resources Division
62-HQ-1029205

<u>NAME</u>	<u>SOCIAL SECURITY #</u>	<u>PRESENT GRADE</u>
Judy O'Hara	182-40-5821	GS-11

Ms. O'Hara is doing complex document review work consistent with the duties set forth in the GS-12 position to which she is being recommended for term promotion. Others with background and experience similar to hers on the JFKTF were similarly promoted by the 9/13/94 memorandum.