

103D CONGRESS
1ST SESSION

H. RES. 166

Establishing a House Security Office.

IN THE HOUSE OF REPRESENTATIVES

MAY 4, 1993

Mr. HYDE submitted the following resolution; which was referred to the
Committee on House Administration

RESOLUTION

Establishing a House Security Office.

1 *Resolved,*

2 **SECTION 1. ESTABLISHMENT.**

3 (a) There is established, within the Office of the
4 Clerk of the House (hereinafter referred to as the
5 “Clerk”), the Office of House Security (hereinafter re-
6 ferred to as the “Office”), which shall be headed by a di-
7 rector of House Security (hereinafter referred to as the
8 “Director”). The Office shall be under the policy direction
9 of the majority and minority leaders of the House, and
10 shall be under the administrative direction and supervision
11 of the Clerk.

1 (b)(1) The Director shall be appointed by the Speak-
2 er after consultation with the minority leader. The Clerk
3 shall fix the compensation of the Director. Any appoint-
4 ment under this subsection shall be made solely on the
5 basis of fitness to perform the duties of the position and
6 without regard to political affiliation.

7 (2) The Director, with the approval of the Clerk, and
8 after consultation with the chairman and ranking member
9 of the Committee on House Administration, may establish
10 such policies and procedures as may be necessary to carry
11 out the provisions of this resolution. One year from the
12 effective date of this resolution, the Director shall submit
13 an annual report to the majority and minority leaders and
14 the chairman and ranking member of the Committee on
15 House Administration on the status of security matters
16 and the handling of classified information in the House,
17 and the progress of the Office in achieving the mandates
18 of this resolution.

19 **SEC. 2. PERSONNEL AND COMPENSATION.**

20 (a) The Clerk shall appoint and fix the compensation
21 of such personnel as may be necessary to carry out the
22 provisions of this resolution. The Director, with the ap-
23 proval of the Clerk, shall prescribe the duties and respon-
24 sibilities of such personnel. If a Director is not appointed,
25 the Office shall be headed by an Acting Director. The

1 Clerk shall appoint and fix the compensation of the Acting
2 Director.

3 (b) The majority and minority leaders of the House
4 may each designate a majority staff assistant and a minor-
5 ity staff assistant to serve as their liaisons to the Office.
6 Upon such designation, the Clerk shall appoint and fix the
7 compensation of the majority and minority liaison assist-
8 ants.

9 **SEC. 3. RESPONSIBILITIES.**

10 (a) The Office is authorized to develop, establish, and
11 carry out policies and procedures with respect to such
12 matters as—

13 (1) the receipt, control, transmission, storage,
14 destruction, or other handling of classified informa-
15 tion addressed to the United States House of Rep-
16 resentatives, the Speaker of the House, or Members
17 and employees of the House;

18 (2) the processing of security clearance requests
19 and renewals for officers and employees of the
20 House;

21 (3) establishing and maintaining a current and
22 centralized record of security clearances held by offi-
23 cers and employees of the House, and developing
24 recommendations for reducing the number of clear-
25 ances held by such employees;

1 (4) consulting and presenting briefings on secu-
2 rity matters and the handling of classified informa-
3 tion for the benefit of Members and employees of the
4 House;

5 (5) maintaining an active liaison on behalf of
6 the House, or any committee thereof, with all de-
7 partments and agencies of the United States on se-
8 curity matters; and

9 (6) conducting periodic review of the practices
10 and procedures employed by all offices of the House
11 for the handling of classified information.

12 (b) Within 180 days after the Director takes office,
13 he shall develop, after consultation with the Clerk, a
14 House Security Manual, to be printed and distributed to
15 all House offices. The House Security Manual will pre-
16 scribe the policies and procedures of the Office, and set
17 forth regulations for all other House offices for the han-
18 dling of classified information.

19 (c) Within 90 days after taking office, the Director
20 shall conduct a survey to determine the number of officers
21 and employees of the House that have security clearances
22 and report the findings of the survey to the Speaker and
23 minority leader and Clerk of the House together with rec-
24 ommendations regarding the feasibility of reducing the
25 number of employees with such clearances.

1 (d) The Office shall have authority—

2 (1) to provide appropriate facilities in the Unit-
3 ed States Capitol for hearings of committees of the
4 House at which restricted data or other classified in-
5 formation is to be presented and discussed; and

6 (2) to establish and operate a central repository
7 in the United States Capitol for the safeguarding of
8 classified information for which the Office is respon-
9 sible; which shall include the classified records, tran-
10 scripts, and materials of all closed sessions of the
11 House.

12 **SEC. 4. HOUSE PERMANENT SELECT COMMITTEE ON IN-**
13 **TELLIGENCE EXEMPTION.**

14 Nothing in this resolution shall apply to the Perma-
15 nent Select Committee on Intelligence.

16 **SEC. 5. EFFECTIVE DATE.**

17 This resolution shall take effect on January 1, 1994.

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